

**College of Agricultural and Environmental Sciences**

**Faculty Council Meeting Minutes**

**Wednesday, November 29, 2017 at 1:00pm**

**242 Food Science Building and by Zoom**

**Members present:** Dr. Broder, Jose Reyes de Corcuera, Tim Grey, Kerry Oliver, Juan Carlos Diaz Perez, Jean Williams-Woodward, Elizabeth Little, Maria Navarro, Christa Campbell, Rebecca Thomas, Phillip Edwards, Tim Varnedore, Amanda Smith, Robert Dove, Dan Suiter, Nick Magnan, Miguel Cabrera, Fanbin Kong, Matthew Chappell and Elizabeth Slater

Note: Underlined members attended via Zoom

**Members excused:** Kari Turner

1. The meeting was called to order at 1:00pm by Jose Reyes de Corcuera and a quorum was present. Jose Reyes de Corcuera welcomed Elizabeth Slater who is the Student Government Association representative for Undergraduate members. Jose explained that the work of the CAES Faculty Council is for the students and welcomed her to share the current items they were addressing as well as any issues. He asked each member present to introduce themselves.
2. The minutes from the September 27, 2017, meeting were approved by unanimous consent with a motion from Miguel Cabrera and a second by Rebecca Thomas.
3. Dean Sam Pardue sent his apologies for not being able to attend. His wife is experiencing complications from a recent surgery and he is needed there.
4. Standing Committee Reports
  - CAES Undergraduate Curriculum report was given by Tim Smalley.

- 6 courses have been approved and 9 courses were approved to meet the cultural literacy requirement. They went through CAPA for approval. (See attached report for more detail)
- There was discussion on the cultural literacy requirement. Elizabeth Little asked what standards must be met for cultural literacy course approval. It was stated that each college has its own requirements. It is college driven not University driven
- CAES Faculty Affairs and Grievances Committee report was given by Aaron Thompson.
  - No report.
- CAES Graduate Affairs and Curriculum Committee report was given by Miguel Cabrera.
  - There have been 6 graduate courses approved and 4 additional courses that are currently being voted on.
  - There was much discussion about other such programs, any requirements on the number of certificates that will need to be issued like the number of students in a major as well as if professors have been identified for the classes that will be added.
- CAES Undergraduate Affairs Committee report was given by Matthew Chappell.
  - Josiah Meigs Distinguished Professorships and the Richard B. Russell Teaching Award nominations were sent to the committee for a vote. There were three nominations for the Meigs Distinguished Professorship and four nominations for the Richard B Russell Teaching Award. Committee voting is complete and the selected nominations have been forwarded. Dr. Broder explained the awards process and explained that the winners should be announced soon.

- Student Government Association report was given by Elizabeth Slater, the Undergraduate Representative.
  - Working on campus safety – especially on South campus where the lighting is poor. There are some historic designations in that area that may affect the lighting added.
  - Mental Health and Amnesty Awareness & Programming
    - Provided mental health programs
    - Provided alcohol amnesty programs
    - Building Sexual Abuse and Amnesty Awareness
  - Jose asked Elizabeth about the school calendar and she stated that UGA has one of the earliest start dates. Many internships go through mid-August; therefore, that limits UGA student's participation. For this reason, students are requesting a later start date.
    - Jean Williams-Woodard stated that the BOR has voted and set 15 weeks not including finals. They are working to start the third week of August.
    - Dr. Broder stated that the Thanksgiving break decision will have to go to M & T. Elizabeth thought the student government would pass a bill for full week.
    - Elizabeth Little stated she understood both sides of the Thanksgiving Break discussion but that 1 week break is very disruptive and the semester ends shortly after that and they will be going home for a longer break.
    - It was also mentioned the UGA is the only university that offers a full week off for Fall Break.
    - Double Dawg is at the standing committee to be voted on.

- It was also mentioned that at 1pm today was the Graduate Walk-Out for Graduate students to share their displeasure with the new tax bill.

## 5. Action Items

Robert Dove reviewed the policy and determined that the nine undergraduate courses, to meet the Cultural Literacy requirement, needed a motion and then will be sent to the curriculum committee because they are modifying an implementation plan– a motion was made by Tim Smalley (it did not require a second because it came from a committee) to approve the nine undergraduate courses for Cultural Literacy. The motion passed by unanimous consent.

## 6. Old Business

### **Election of Executive Committee Member**

Dr. Miguel Cabrera was elected as the new Executive Committee member. He has also agreed to serve as the Chair-Elect for the Executive Committee. His position is retroactive to July 2017.

## 7. New Business

### **New Council Members**

There need to be elections for new council members. Dr. Broder will send an email to Department Heads to nominate and elect a representative so each department is represented on the council. CAES Faculty Council completes this process first and then send results forward to University Council. Page 3 of the Memo from Fiona Liken, University Council Secretary, shows the list of Standing Committees, who is currently serving and when their term ends. Jose will send an email in order to handle the elections since page 1 of Fiona Likens memo states that the *Election of Council members by each school or college shall occur by February 15* and our next CAES Council meeting is set for February 14, 2018.

**8. Future Meetings**

- 02/14/2018
- 03/21/2018
- 04/25/2018

9. Meeting adjourned at 2:10pm.