

College of Agricultural and Environmental Sciences
Faculty Council Meeting Minutes
Wednesday, September 27, 2017 at 1:00pm
103 Conner Hall Conference Room and by Zoom

Members present: Jose Reyes de Corcuera, Tim Grey, Kerry Oliver, Juan Carlos Diaz, Jean Williams-Woodward, Elizabeth Little, Jason Peake (Proxy for Maria Navarro), Christa Campbell, Rebecca Thomas, Phillip Edwards, Nick Magnan, Miguel Cabrera, Fanbin Kong, Matthew Chappell, Aaron Thompson, and Michael Toews

Members excused: Dan Suiter

1. The meeting was called to order at 1:02pm by Jose Reyes de Corcuera and a quorum was present. Jose Reyes de Corcuera apologized for the miscommunications and the date changes. He asked each member present to introduce themselves.
2. The minutes from the April 26, 2017, meeting were approved by unanimous consent with a motion from Tim Grey and a second by Kerry Oliver.
3. No report from Dean Sam Pardue.
4. Standing Committee Reports
 - i. CAES Undergraduate Curriculum report submitted by Tim Smalley.
 - ii. CAES Faculty Affairs and Grievances Committee report was given by Aaron Thompson.
 - Dr. Broder reviewed the process for the committee and the chair from next year was elected from Animal Sciences.
 - iii. CAES Graduate Affairs and Curriculum Committee report was given by Miguel Cabrera.
 - They approved a certificate program for Agricultural Data Science which has been brought to the council for a vote. Miguel Cabrera made a motion to approve that program.
 - There was much discussion about other such programs, any requirements on the number of certificates that will need to be issued like the number of students in a major as well as if professors have been identified for the classes that will be added.
 - The motion to approve the program passed by unanimous vote

iv. CAES Undergraduate Affairs Committee report was given by Matthew Chappell.

- Dr. Brewer was elected Chair.
- No applicants for DW Brooks Diversity Award
- Looking to streamline scholarships.
- Had a discussion on dual advisement with Dr. Broder.
- Look for ways to encourage nominators to nominate so we have a better pool of applicants.

5. Old Business

The name change for the “Certificate in Integrated Pest Management” to the “Certificate in Plant Health Management” was approved via email.

6. New Business

Election of Executive Committee Member

The Executive Committee is short one member and Jose Reyes de Corcuera has confirmed three nominees for the position and asked if there were any nominations from the floor. There were no nominations from the floor. An email will be sent later today requesting your vote on this committee member.

Election of Parliamentarian

Jose Reyes de Corcuera stated the bylaws require a Parliamentarian who is familiar with Robert’s Rules of Order needs to be elected for a term of one year. Aaron Thompson agrees to be the nominee for the position. There were no additional nominations from the floor. A motion was made by Christa Campbell to elect Aaron Thompson as Parliamentarian and seconded by Miguel Cabrera. The motion was approved by unanimous consent.

Election of Secretary

Jose Reyes de Corcuera stated that the CAES Executive Committee needs a Chair–Elect and a secretary. They can be the same person. However, Christa Campbell has volunteered to serve as the secretary. There were no additional nominations from the floor. A motion was made by Tim Grey to elect Christa Campbell as Secretary and seconded by Miguel Cabrera. The motion was approved by unanimous consent.

Student Representative Update

There are representatives from the Student Government Association or SGA who should be serving. The student reps were invited. Jose Reyes de Corcuera plans to

continue to reach out and if they can't attend then request they submit a report about the latest business/issues facing student government.

7. Future Meetings

- 11/1/2017 * Lunch will be served at this meeting.
- 11/29/2017
- 02/14/2018
- 03/21/2018
- 04/25/2018

8. Meeting adjourned at 1:50pm.