



College of Agricultural & Environmental Sciences UNIVERSITY OF GEORGIA

Bylaws of The University of Georgia College of Agricultural and Environmental Sciences Deans Advisory Council

ARTICLE I: Name

The name of this organization shall be the University of Georgia College of Agricultural and Environmental Sciences Deans Advisory Council hereinafter referred to as the “Council”. The following rules and regulations constitute the Bylaws of the Council.

ARTICLE II: Purpose

- Section 1** The Council develops, maintains, and enhances collaborative and supportive relationships between the College of Agricultural and Environmental Sciences (CAES) and its stakeholder communities of professionals, businesses, and industries.
- Section 2** The Council provides advice, expertise, and support to the Dean, administrators, and faculty of CAES to promote leadership and excellence in teaching, research, and Extension in identified college priority areas.
- Section 3** The role of providing advice, expertise, and support includes, but is not limited to, the following activities:
- a** Promote CAES’s mission and vision.
 - b** Assist in the ongoing assessment, development, and implementation of CAES strategic plans.
 - c** Provide advice and counsel to the Dean, administrators, and faculty regarding changing and emerging professional and educational needs of the agricultural, food, environmental, and rural communities.
 - d** Increase the availability of job, career, internships, and mentorship opportunities for undergraduate and graduate students in CAES. Promote communications between professionals and students in CAES to acquaint them with career challenges and opportunities in their fields of study.
 - e** Provide continuing opportunities to CAES faculty for meaningful corporate engagement, short-term study leaves in responsible positions, consultation and/or research support. Promote opportunities for other collaborative relationships and programs between CAES faculty and professional/corporate/government entities.

- f Assist in identification and acquisition of public and private support for CAES departments and programs coordinated through the Office of Development and Alumni Relations. Assist in securing the resources necessary to accomplish the College's mission. Develop and enhance public and private collaborations and communications with the College.

ARTICLE III: Membership

Section 1 Members shall be appointed by the Dean of the College of Agricultural and Environmental Sciences. Members of the Council may nominate new members to the Dean when positions become available.

Selection Criteria:

- Deans Recommendation
- DAC Recommendations
- DAC Membership Committee & Dean validates selection.

Section 2 Members of the Council will normally be appointed to two-year renewable terms with new or renewed appointments beginning on July 1st and ending June 30th.

Because the inaugural Council will consist entirely of new members, terms for these initial members will be staggered. The Chair of the Council and the Dean of CAES will select half of the new members of the Council to serve an initial one-year term, which may be renewed subsequently for two-year terms.

Section 3 No member of the Council shall serve more than two full consecutive terms; however, a member subject to such limitation shall be eligible for re-appointment after a break in service from the Council of at least one year.

Section 4 **Requirements for Membership** - To remain in good standing, members must be actively engaged in advancing the purpose of the Council, including, serving as a committee leader or member. DAC individual members or member representatives of business entities will be expected to contribute reasonable, meaningful, valuable contributions through the following approaches to the UGA CEAS:

- -Personal Contributions
- "In Kind" Contributions
- Corporate Investments
- Sponsorships

Additionally, unless otherwise excused or approved in advance by the chair, any Council member absent from two consecutive meetings may be required to resign. A Council member may be removed at any time, with or without cause, by determination of the Dean.

Section 5 The Dean and Associate Deans of the CAES will serve as *ex officio* members of the Council.

ARTICLE IV: Committees

Section 1 The Council will establish committees as necessary to facilitate the fulfillment of the Council's purposes described in Article II. Each committee will appoint a Chair and recorder as well as a CAES team member to support.

Section 2 The Council will establish an Membership Committee for the following purposes:

- a** Recommend candidates for Chair and Vice Chair of the Council to the membership.
- b** Recommend other committees to the membership as deemed advisable.
- c** Lead initiatives of the Council.
- d** Recruit and recommend new members for the Council to the Dean.
- e** Develop special programs for meetings of the Council.

Section 3 The Council will establish a Communication and Outreach Committee for the following purposes:

- a** Establish programs to support the curricular needs of CAES in conjunction with the research and development needs of CAES's professional stakeholders. For example, collaborative research and development projects and industrial-academic partnerships.
- b** Work with the Office of Development and Alumni Relations to develop and establish funding for collaborative efforts between the stakeholder communities and its students and faculty.

Section 4 The Council will establish an Industry Committee for the following purposes:

- Provide advice and counsel to the Dean, administrators and faculty regarding changing and emerging professional and educational needs of the Ag and Environmental Science Industry.
- Increase the availability of job, career, internships and mentorship opportunities for students majoring in CAES programs with industry.
- Promote communications between professionals and students majoring in CAES programs to acquaint students with career challenges and opportunities in their field of study.
- Provide continuing opportunities to CAES faculty for meaningful corporate engagement, consultation and/or research support.

Section 5 The council will establish a Governmental Relations Committee for the following purposes.

- Work with state and federal elected officials to make them aware of current issues and projects that are of importance to the College.
- Promote connections between elected officials and Dean's Advisory Council members
- Educate elected officials on the impact the college has on the economy

ARTICLE V: Officers

Section 1 A Chair of the Council will be elected by the membership.

- a** The Chair will serve a two-year term.
- b** The Chair will consult with the Dean to create meeting agendas.
- c** The Chair will preside at meetings of the Council.
- d** The Chair is responsible for communicating to the Council changes in membership, progress on committee initiatives, and other items specific to Council actions.
- e** The Chair will maintain regular contact with the Dean.
- f** If the Chair is in the second year of their term with the DAC, the Chair will be required to serve one additional year to transition the Chair role to the new Chair.

Section 2 The Dean will appoint a Recording Secretary from the staff of the College.

- a** The Recording Secretary will compose, distribute, and maintain all records of Council meetings, actions, and recommendations.
- b** The Recording Secretary will notify all members of the Council, including the Dean and *ex officio* members, of upcoming meetings at least two calendar months in advance of the meeting date.
- c** All records of the Council and Committees are property of the College.

ARTICLE VI: Meetings

Section 1 The Council will normally meet in the spring and fall of each year on dates established by the Chair in consultation with the Dean.

- a** Members are expected to make every effort to attend, in person or remotely, both regularly scheduled meetings of the Council each year.

- b** The summer/fall meetings will be held on or in the vicinity of a University of Georgia campus and the winter meeting will be held in Atlanta to support annual budget advocacy with government/legislative entities.
- c** Committees will meet during part of the general meetings, but may meet on other dates as appropriate.
- d** The Council is encouraged to keep the format of meetings open and informal in order to maximize discussion and collaboration.

Section 2 For the Council and Committees, a quorum shall consist of those members present at any called meeting.

Section 3 All called meetings shall be announced by the Recording Secretary at least two calendar months in advance of the meeting date.

ARTICLE VII: Amendments

Amendments to these Bylaws may be made at regular meetings of the Deans Advisory Council upon majority vote (50% + 1) of the members present. All amendments must be approved by the Dean of the CAES.

ARTICLE VIII: Bylaws

Such bylaws may be adopted as from time to time shall be deemed advisable by the Council. Said bylaws must be consistent with the purposes of the Council as stated in Article II and with the policies of the University of Georgia.